

## SUBTENANT INFORMATION FORM

**CURRENT tenant that sublease applicant is replacing:** \_\_\_\_\_

**For the period of move in date** \_\_\_\_\_ **move out date** \_\_\_\_\_

**Address of property** \_\_\_\_\_, **Duluth, Minnesota**

NO SUBLEASE OR ASSIGNMENT SHALL BE VALID AND EFFECTIVE UNTIL SUBTENANT HAS SIGNED A LEASE AGREEMENT WITH LANDLORD AND PAID TO LANDLORD AN ADDITIONAL SECURITY DEPOSIT THAT WILL BE RETURNED AT THE END OF THE LEASE PERIOD **SECURITY DEPOSIT - TWO HUNDRED FIFTY DOLLARS.**

Name: \_\_\_\_\_  
(First) (Middle - Full) (Last)

Birthdate: \_\_\_\_\_ Social Security # \_\_\_\_\_

**CURRENT** Phone Number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Security Deposit in the amount of **\$250.00** MUST accompany subtenant information form

### **HOME ADDRESS - PARENT HOME**

Permanent Address: \_\_\_\_\_

Permanent Phone Number: (\_\_\_\_) \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State of License: \_\_\_\_\_

Employed By: \_\_\_\_\_ Position: \_\_\_\_\_

Address of Employer: \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Hourly ( ) Weekly ( ) Monthly ( )

Do you own a car? \_\_\_\_\_ If so: Make: \_\_\_\_\_ Model: \_\_\_\_\_

Year: \_\_\_\_\_ License Number: \_\_\_\_\_ Legal Owner: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_





## **INSTRUCTIONS**

1. All three pages of this form COMPLETELY filled out
  2. Check made out to Galt Speak Student Homes in the amount of \$250.00
  3. Person LEAVING emails me to schedule an appointment (sublessor also has to be at the appointment) and copies the email to:
    1. contact person
    2. sublessor
- FYI...If the above are not copied I will send email back until I see both copied,
4. Sublessor has read the entire lease (contact person has a copy of the lease).