



SUBTENANT INFORMATION FORM

Name of current tenant that sublease applicant is replacing – _____
For the period of move in date _____ move out date _____

Address _____, Duluth, Minnesota

NO SUBLEASE OR ASSIGNMENT SHALL BE VALID AND EFFECTIVE UNTIL SUBTENANT HAS SIGNED A LEASE AGREEMENT WITH LANDLORD AND PAID TO LANDLORD AN ADDITIONAL SECURITY DEPOSIT THAT WILL BE RETURNED AT THE END OF THE LEASE PERIOD
SECURITY DEPOSIT - TWO HUNDRED FIFTY (\$250.00) DOLLARS.

Full Legal Name: _____ Birth date: _____
(First) (Middle - Full) (Last)

Social Security No. _____ Married? _____ No. Dependants _____

Current Address: _____
(Street) (City) (State) (Zip Code)

Current Phone Number: (____) _____

Permanent Address: _____
(Street) (City) (State) (Zip Code)

Permanent Phone Number:(____) _____

Drivers License Number: _____ State of License: _____

Employed By: _____ Position: _____

Address of Employer: _____
(Street) (City) (State) (Zip Code)

Salary: \$ _____ Hourly () Weekly () Monthly () Other ()

Do you own a car? _____ If so: Make: _____ Model: _____

Year: _____ License Number: _____ Legal Owner: _____

Balance Owed: _____ Name of Last Landlord: _____

Address of Last Landlord: _____
(Street) (City) (State) (Zip Code)

Phone Number of Last Landlord: _____

Emergency Contact: _____ Phone Number: _____

ASSIGNMENT AND SUBLETTING: Without the LANDLORD'S prior written consent, the TENANT(S) shall not assign this lease, or sublet or grant any concession or license to use the premises or any part of the premises. A consent by the LANDLORD to one assignment, subletting, concession, or license, shall not be deemed to be a consent to any subsequent assignment, subletting, concession, or license. NO SUBLEASE OR ASSIGNMENT SHALL BE VALID AND EFFECTIVE UNTIL SUBTENANT HAS SIGNED A LEASE AGREEMENT WITH LANDLORD AND PAID TO LANDLORD AN ADDITIONAL SECURITY DEPOSIT OF TWO HUNDRED FIFTY (\$250.00) DOLLARS. Any assignment, subletting, concession, or license without the LANDLORD'S prior written consent or an assignment or subletting by operation of law, shall be void and the lease shall, at the LANDLORD's option, be terminated in compliance with the default provision contained in this agreement. **LANDLORD'S ACCEPTANCE OF RENT FROM AN INDIVIDUAL OTHER THAN THE TENANT(S) SHALL NOT CONSTITUTE A CONSENT TO ASSIGNMENT NOR SHALL IT CONSTITUTE A WAIVER OF LANDLORD'S RIGHT TO REFUSE A SUBTENANT. LANDLORD RESERVES THE RIGHT TO WITHHOLD CONSENT TO AN ASSIGNMENT OR SUBLETTING FOR REASONABLE CAUSE. ASSIGNMENT OR SUBLETTING OF THE PREMISES WILL NOT IN ANY WAY RELEASE TENANT(S) FROM THEIR FINANCIAL OR CONTRACTUAL OBLIGATIONS OR CONSTITUTE A RELEASE OF THEIR INDIVIDUAL JOINT AND SEVERAL LIABILITY UNDER THE TERMS OF THIS LEASE AGREEMENT.** Should any subtenant default in its obligations, TENANT(S) SHALL BE LIABLE FOR ALL RESULTING DAMAGES INCURRED BY LANDLORD.

I hereby state that the above information is complete and accurate. I have read and understand the Assignment and Subletting section of the lease in effect for 1424 East 4th Street, Duluth, MN and also understand that the property manager will provide the keys to the house to me once I have been approved for move in.

Signature of Subtenant Applicant

Date

Address _____, Duluth, Minnesota

TO BE FILLED OUT BY PERSON LEAVING

I, _____, have a lease at the above address from June 1, 2008 through May 26, 2009 and will be subleasing to _____

I understand that any security deposit will be disbursed to me through the contact person at the end of the lease period. **SUBTENANT DEPOSIT TO BE PAID BY SUBTENANT.**

Signature

Date

Printed Name

Date

GALT SPEAK SUBLEASE INSTRUCTIONS:

DO NOT MAIL – SET UP APPOINTMENT WITH LINN ENG – 218.343.2473

1. Subtenant information form filled out
2. Security deposit in the amount of \$250 made out to Galt Speak is ready – applicant pays the deposit NOT the person leaving.
3. The subtenant has to read the lease – view at www.galtspeakstudenthomes.com
4. Schedule a time via email between 9:30 a.m. and 4:00 p.m .Monday through Friday so that property manager can meet the applicant, have them sign the lease, and receive the security deposit and information form. NOTE: The security deposit is returned to all tenants and subtenants 21 days following the end of the lease period (per state law).
4. Email me the applicant’s full name and phone number
5. Verification through the contact person that all roommates know of a roommate change.

The following roommates have been informed of the change in roommates.

Tenant Name (printed)

Tenant signature

Tenant Name (printed)

Tenant signature

Tenant Name (printed)

Tenant signature

Tenant Name (printed)

Tenant signature

Tenant Name (printed)

Tenant signature

Tenant Name (printed)

Tenant signature